

MIAMI-DADE EXPRESSWAY AUTHORITY (MDX)

**JOINT FINANCE, POLICY AND PLANNING AND
OPERATIONS, EXTERNAL COMMUNICATIONS AND INTER-GOVERNMENTAL
COMMITTEE MEETING
TUESDAY, AUGUST 27, 2019
3:00 PM**

**WILLIAM M. LEHMAN MDX BUILDING
3790 NW 21ST STREET
MIAMI, FLORIDA 33142**

SUMMARY MINUTES

Present Committee Members:

Shelly Smith Fano, OECI Chair
Louis V. Martinez, Esq., Treasurer, FPP Chair
Carlos A. Gimenez, MDX Board Chair
Luz Weinberg, FPP Vice Chair – via phone
Maritza Gutierrez
Arthur J. Meyer

Absent Members:

Leonard Boord, MDX Vice Chair
James Wolfe, P.E., OECI Vice Chair

Staff:

Javier Rodriguez, P.E., Executive Director
Carlos Zaldivar, General Counsel
Marie T. Schafer, CPA, Director of Finance/CFO
Steve Andriuk, Director of Toll Operations
Helen M. Cordero, Manager of Procurement and Contract Administration
Francine Steelman, Associate General Counsel
Claudio Diaferia, P.E., Assistant Director of Engineering
Maria Luisa Navia Lobo Board Secretary

Consultants:

Albert Sosa, HNTB (GEC-A)
Reynaldo Cortez, EAC, (GEC-B)
Randy Topel, Hilltop Securities/First Southwest Co.
David Aron, CDM Smith

CALL TO ORDER

Ms. Smith Fano called the meeting to order. She recommended addressing the discussion items pending quorum. Ms. Navia Lobo called the roll and announced a quorum was present.

DISCUSSION ITEM

A) Preliminary FY 2019 Financial Statements

Ms. Schafer presented the FY 2019 Financial Statements

The following topics were presented and discussed:

- Statement of Net Position – Assets
- Statement of Net Position - Liabilities
- Cash and Investments as of June 30, 2019
- Statement of Revenues, Expenses and Change in Net Position
- Coverage Ratios
- Performance Measures

Ms. Smith Fano announces that a quorum was present.

DECLARATIONS OF VOTING CONFLICTS

No conflicts were declared.

PUBLIC COMMENT

None

ACTION ITEMS

A) Approval of Summary Minutes:

- Joint Finance, Policy & Planning and Operations, External Communications & Inter-Governmental Committee Meeting of June 25, 2019

Mr. Martinez moved to approve the summary minutes for the Joint Finance, Policy & Planning and Operations, External Communications & Inter-Governmental Committee Meeting of June 25, 2019. Ms. Gutierrez seconded the motion. The motion was unanimously approved.

B) Reaffirmation of Approval to Advertise Various Projects

- Approval to Advertise various Projects

Mr. Toledo introduced the item and informed Members of staffs' request of re-approval to advertise the Projects/Services listed below. A summary of the Projects/Services, and the dates they were previously approved for advertisement by the OECI Committee, was distributed as part of the agenda package. The Projects have been on hold due to the uncertainties resulting from the State Legislature initiatives of 2018 and 2019.

- Advertisement of the following MDX Projects/Services:
 - WPN 83629.060, Construction Services for 82nd Avenue, Pump Station and 7th Street
 - WPN 92404.030, Design-Build Services for 107th Avenue

- WPN 40045.060, Construction Services for Wrong Way Safety Program
- WPN 83634.030, Design-Build Services for SR 836 New HEFT Ramp Connections
- WPN 83634.050, CEI Services for SR 836 New HEFT Ramp Connections
- MDX Express Transportation Services

Staff also requested the reaffirmation or replacement of the previously assigned Board Oversight for the various Projects/Services

Ms. Gutierrez was assigned to the following Project, WPN 83634.050 CEI Services for SR 836 New HEFT Ramp Connection, replacing Mr. Walters, the previous TEC Members..

Ms. Smith Fano asked Ms. Weinberg to replace her as oversight TEC Member on the MDX Express Transportation Services

Mr. Martinez moved to re-affirm the approval of various projects and TEC compositions. Ms. Gutierrez seconded the motion. The motion was unanimously approved.

C) MDX Procurement/Contract Number RFP-11-02; MDX Work Program No. 83629.020; Design Engineering Services for the SR 836 Interchange Modifications at 87th Avenue (\$256,945.52)

- Endorsement of Supplemental Agreement No. 9

Mr. Toledo introduced the item and explained the supplemental agreement is for post design services for NW 87th Avenue with A & P Consulting Transportation Engineers, Corp. (APCTE).

The following is a summary of the activities related to Supplemental Agreement No. 9 for the additional Post Design Services.

- a) Responses to Contractor Request for Information (RFI's).
- b) Preparation of twenty-eight (28) Plan Revisions due to field changes, changes in Project phasing, utility conflicts, RFI's or directives from MDX.
- c) Structural review of the negative camber issue on six (6) of the seven (7) bridges on the project.
- d) Revisions to FAA Permit Documents for High Mast Lighting
- e) Review of repair procedures for damaged bridge components

Mr. Toledo entertained questions from Members. Mr. Martinez moved to approve Supplement Agreement No. 9, Ms. Gutierrez seconded the motion. The motion was unanimously approved.

D) MDX Procurement/Contract Number ITB-20-04; MDX Work Program No. 30029.060 Construction Services for System-Wide Bridge Rehabilitation and Joint Repair (\$2,100,000 Estimate)

- Approval to Advertise

Mr. Toledo introduced the item and advised that the construction of this Project will assist in maintaining the existing MDX Bridges in good condition as required by the Trust Indenture.

Staff is requesting Committee approval to advertise an Invitation to Bid (ITB) requesting bids from qualified Contractors to provide Construction Services for MDX Project No. 30029.060 – Construction Services for System-wide Bridge Rehabilitation and Joint Repair. This Project will replace deteriorated and damaged joints on MDX Bridges, thereby protecting the bridge substructure from damage by water intrusion. This work will also include repair of concrete spalls within 3 feet of the bridge joints. The work consists of construction services including all labor, materials, equipment, traffic control, and incidentals necessary for the required repairs.

The Engineer's Estimate for this Project is \$2,100,000 and its estimated duration is 240 Calendar Days. Staff recommends a five percent (5%) Small Business Participation requirement and a five percent (5%) MDX certified Local Businesses (LB) requirement for this Contract.

Mr. Meyer recommended a 10% goal be achieved for small business participation. Mr. Toledo informed members that he would get back to Committee confirming if a higher goal can be part of the already required 5%.

Mr. Martinez moved to approve the advertisement of an Invitation to Bid. Mr. Meyer seconded the motion. The motion was unanimously approved.

- E) MDX Procurement/Contract Number RFQ-20-01; MDX Work Program No. 40045.051 Construction Engineering and Inspection (CE&I) Services for the MDX Wrong Way Safety Program (\$466,000 Estimate)

- Approval to Advertise

Mr. Toledo informed members that staff is requesting Committee approval to advertise a Request for Qualifications (RFQ) for the selection of a qualified Consultant to provide CE&I services and contract administration for the MDX Wrong Way Safety Program project.

The work for the project includes the installation of signs, pavement markings and systems for detection, alerting and reporting wrong way traffic entering the MDX system at twenty-one (21) locations system-wide.

Staff recommends a minimum of a combined twenty percent (20%) Small Business (SB) Participation or MDX certified Local Businesses (LB) participation requirement for this Contract. The Consultant will have the option to utilize either certified SB firms or LB firms or a combination of both to meet the 20% requirement.

Ms. Smith Fano assigned Ms. Weinberg as the TEC Board oversight Member for this project.

Mr. Martinez moved to approve the advertisement for a Request for Qualification for CE&I Services, the evaluation criteria and TEC Composition. Mr. Mayer seconded the motion. The motion was unanimously approved.

- F) MDX Procurement/Contract Number RFQ-20-03; MDX Work Program No. 83629.051 Construction Engineering and Inspection (CE&I) Services for NW 82nd Avenue Reconstruction, Midway Pump Station Conveyance Phase II and NW 7th Street Connection (\$747,000 Estimate)

- Approval to Advertise

Mr. Toledo introduced the item and explained that staff is requesting Committee approval to advertise a Request for Qualifications (RFQ) for the selection of a qualified Consultant to provide CE&I services and contract administration for the construction of NW 82nd Avenue between NW 12th Street and NW 7th Street, the Midway Pump Station Conveyance Phase II at NW 7th Street and the construction of NW 7th Street connection between NW 76th Avenue and NW 79th Avenue.

Pursuant to an Interlocal Agreement, MDX partnered with Miami-Dade County (the County), to develop, design and construct NW 82nd Avenue between NW 12th Street and NW 7th Street. MDX will procure and implement all aspects of the Project including, but not limited to design, construction, construction engineering and inspection, utility relocation and other associated tasks necessary to complete the improvements. Upon completion, the roadway will be given back to the County.

G) Fiscal Year 2019 MDX Frequent Driver Rewards Program

- Endorsement of Fiscal Year 2019 rebate to eligible customers' transponders registered in the MDX Frequent Driver Rewards Program.

The item was forwarded to the August 27, 2019 Board Meeting at 4:00 PM.

INFORMATIONAL ITEMS

- A) MDX Work Program Monthly Status Report – July 2019
- B) HNTB SBE/LB Utilization Report
- C) EAC SBE/LB Utilization Report
- D) MDX Contingency Release History Report
- E) Procurement Report

The Informational Items were not addressed.

ANNOUNCEMENTS

- Board Meeting 8/27/19, 4:00 PM, William M. Lehman MDX Building – Board Room

ADJOURNMENT

The meeting was adjourned by Ms. Smith Fano.

Minutes prepared by Maria Luisa Navia Lobo, Board Secretary.