MIAMI-DADE EXPRESSWAY AUTHORITY (MDX)
BUDGET & FINANCE COMMITTEE MEETING

TUESDAY, OCTOBER 12, 2010
2:30 PM

WILLIAM M. LEHMAN MDX BUILDING
3790 NW 21 STREET
MIAMI, FLORIDA 33142

SUMMARY MINUTES

Attendees:

Present Committee Members:

Jorge M. Vigil, Esq., Chair – in attendance via phone
Maurice A. Ferré
Gonzalo Sanabria - in attendance via phone

Absent Committee Members:

Nick A. Inamdar, Vice Chair
Gus Pego, P.E.
Yvonne Soler McKinley

Present MDX Board Members

Louis V. Martinez, Esq., MDX Vice Chair

Staff:

Javier Rodriguez, Executive Director
Marie Schafer, Director of Finance/CFO
Pamela Leslie, General Counsel
Steve Andriuk, Director of Toll Operations
Alfred Lurigados, Director of Engineering
Helen Cordero, Manager, Contract Administration & Procurement
Maria Luisa Navia Lobo, MDX Board Secretary

CALL TO ORDER

Mr. Vigil, Chairman of the Budget & Finance Committee, called the meeting to order. Ms. Navia Lobo announced that a quorum was present.

DECLARATION OF CONFLICTS

- Potential Conflict Report

As customary, Mr. Vigil asked if Members present had any conflicts of interest to declare in regards to the agenda. No conflicts were declared.

ACTION ITEMS:

A) Approval of Summary Minutes:
Budget & Finance Committee of September 17, 2010. Mr. Vigil referred to the September 17, 2010 summary minutes. Mr. Martinez moved to approve the summary minutes. Mr. Ferré seconded the motion. The motion was unanimously approved.

B) MDX Procurement/Contract No. RFQ 11-05 - SAS 70 Auditing Services
- Approval of Composition of the Technical Evaluation Committee

Mr. Rodriguez informed Members that the Budget & Finance Committee approved the cancellation of the previously released Request for Qualifications for the SAS 70 Audit for non-responsiveness and authorized the re-solicitation of the Services. Ms. Cordero explained the Committee also directed staff to modify the composition of the Technical Evaluation Committee to include members outside of MDX staff. Staff recommends the following TEC composition:

- Marie Schafer, Director of Finance/CFO
- Anamarie Martinez, CPA, Comptroller, FDOT-D6
- Cristina Parrish, MDX Senior Accountant
- Robert Garcia, MDX Toll Operations Contract Manager
- Keith Sheffler, MDX Manager of Toll Systems
- Ivan del Campo, MDX Manager of IT & ITS

Mr. Ferré moved to approve the TEC composition and include Mr. Vigil as the oversight representative on the TEC. Mr. Martinez seconded the motion. The motion was unanimously approved.

C) MDX Procurement/Contract No. RFQ-11-03 - External Auditing Services
- Approval of Composition of the Technical Evaluation Committee

Ms. Cordero informed members that the Budget & Finance Committee had previously approved the advertisement of the procurement for External Auditing Services. Recent discussions by the Board members have lead to the re-composition of several Technical Evaluation Committees (TEC) to incorporate the participation of Board members, where applicable, and/or participation of subject matter experts outside of MDX staff.

Staff recommends the following TEC composition:

- Javier Rodriguez, P.E., Executive Director
- Anamarie Martinez, CPA, Comptroller, FDOT-D6
- Dawn Barnwell, Sr. Staff Accountant
- Pete Man, Systems Manager
- Stacy Dunn, Procurement/Contracting Agent

The Committee discussed the Committee composition and agreed for Mr. Vigil be the oversight TEC member.

Mr. Ferré moved to approve the TEC composition and include Mr. Vigil as the oversight representative on the TEC. Mr. Martinez seconded the motion. The motion was unanimously approved.

Mr. Ferré reported on his meetings with Alex Sink and Rick Scott.

ANNOUNCEMENTS

- Policy & Planning Committee Meeting, 10/12/10, 3:30 p.m., William M. Lehman MDX Building
- Executive Committee Meeting, 10/12/10, 4:30 p.m., William M. Lehman MDX Building

- MDX Board of Directors Meeting, 11/16/10, 4:00 p.m., William M. Lehman MDX Building

Mr. Rodriguez encouraged Members to attend the next TEAMFL Quarterly meeting being held October 20-21, 2010 in Miami, Fl.

ADJOURNMENT

The meeting was adjourned by Board Member Vigil.

Minutes prepared by Maria Luisa Navia Lobo, Board Secretary.