MIAMI-DADE EXPRESSWAY AUTHORITY (MDX)

OPERATIONS COMMITTEE MEETING

TUESDAY, JANUARY 25, 2011
(POSTPONED FROM 1/19/11)
3:00 PM

WILLIAM M. LEHMAN MDX BUILDING
3790 NW 21ST STREET
MIAMI, FLORIDA 33142

SUMMARY MINUTES

Attendees:

Present Committee Members:
Maritza Gutierrez, Chair
Nick Inamdar, Vice Chair
Shelly Smith Fano
Robert W. Holland, Esq.
Al Maloof, Ph.D.
Gus Pego, P.E.
Gonzalo Sanabria
Yvonne Soler Mckinley

Absent Committee Members:

Present MDX Board Members
Felix M. Lasarte, Esq., MDX Chair
Louis V. Martinez, Esq., MDX Vice Chair
Maurice A. Ferré
Jorge M. Vigil, MDX Treasurer
Norman R. Wartman

Staff:
Javier Rodriguez, P.E., Executive Director
Pamela Leslie, MDX General Counsel
Alfred Lurigados, Director of Engineering
Juan Toledo, Assistant Engineering Director
Helen Cordero, Manager, Contract Administration & Procurement
Jason Greene, Financial Controls & Budget Manager
Maria Luisa Navia Lobo, MDX Board Secretary

CALL TO ORDER

Ms. Gutierrez, Chair of the Operations Committee, called the meeting to order and announced a quorum was present.

DECLARATION OF CONFLICT

- Potential Conflict of Interest Report

As customary, Ms. Leslie asked if Members had any conflicts of interest to declare in regards to the agenda. Ms. Soler McKinley and Mr. Maloof declared a conflict with agenda item III. E, "MDX Procurement/Contract No.: RFP-11-02; Work Program No.: 83629.020; Design Engineering Services for the SR 836 Interchange Modifications at 87th Avenue."

[a copy of the conflict forms are attached to these summary minutes]

OPERATIONS ACTION ITEMS:

A. Approval of Summary Minutes:

- Operations Committee Meeting of December 7, 2010

Ms. Gutierrez referred to the Summary Minutes corresponding to the December 7th meeting. Mr. Lasarte moved to approve the Summary Minutes. Mr. Holland seconded the motion. The motion was unanimously approved.

B. MDX Procurement/Contract No.: RFP-11-05; Work Program No.: 83618.011; Project Development and Environment (PD&E) Study for SR 836 (Dolphin Expressway) Southwest Extension to 136th Street ($7,100,000 Estimate)

- Approval to Advertise

Ms. Leslie read the agenda item for the record. Mr. Lurigados explained the procurement would be a two step process for the Project Development and Environment study (PD&E). The project proposes to provide an extension of SR 836 West to potentially SW 136th Street in southwest Kendall. Staff is requesting approval of the Technical Evaluation Committee composition and evaluation criteria. The anticipated date for advertisement of the RSOQ is February 2011. Staff recommends a minimum of fifteen percent Small Business participation requirement and fifteen percent Local Preference for this contract. Following is the recommended TEC composition:

- MDX Board Member - Oversight
- MDX Assistant Director of Engineering
- MDX Planning Manager
- FDOT District 6 Representative
- Florida Turnpike Representative
- Miami-Dade County Representative

Mr. Rodriguez clarified the procurement process; three firms would be shortlisted. Ms. Cordero expressed the importance of firms having the fifteen percent small business and local business requirement.

Ms. Gutierrez recommended having the prime contract be set aside for a certified local business. Ms. Leslie informed the Committee staff she would research the recommendation and in the case it is not a legally supportable option, an alternative would be to require higher local business participation.

Ms. Gutierrez recommended approving the advertisement pending the response from legal counsel as to whether the procurement award can be reserved to a certified Local Business.

Staff will bring the procurement back to the next Operations Committee. The item was tabled.

C. MDX Procurement/Contract No.: ITB-11-02; Underground Utility Locate Services (Not-to-Exceed $400,000/3 Years)

- Approval to Advertise

Ms Leslie read the agenda item for the record. Ms. Cordero informed Committee Members the advertisement is for authorize issuance of an Invitation to Bid for underground utility locate services in order to be in compliance with the Underground Facility Damage Prevention and Safety Act, Chapter 556, Florida Statutes. The total amount of the contract will be for $400,000.00 for a period of three years with a one year option to renew.

Mr. Lurigados and Mr. Rodriguez entertained questions. The item was thoroughly discussed.

Mr. Lasarte moved to approve the advertisement. Ms. Soler McKinley seconded the motion. The motion was unanimously approved.

Ms. Cordero clarified for the record that a portion of the contract would be on a retainer and a portion would be on an as needed basis. The contract will be a low-bid.

D. MDX Procurement/Contract No.: RFP-11-03; Traffic & Revenue Consulting Services ($2,000,000)

- Endorsement of Recommendation from Technical Evaluation Committee to Select the Number One Ranked Firm

Ms. Leslie read the agenda item for the record. Ms. Cordero informed the Committee that this is a re-procurement as directed by the MDX Board. Three proposals were received on December 20, 2010. The TEC met January 11, 2011 to review and evaluate the proposals. The TEC scores were tabulated and the successful proposer was Wilbur Smith Associates, Inc. The TEC recommendation was for the Operations Committee to approve the recommendation of the successful proposer and the endorsement of the contract with Wilbur Smith Associates, Inc.

Ms. Soler McKinley moved to approve the TEC recommendation and endorsed the contract with Wilbur Smith Associate, Inc. Mr. Lasarte seconded the motion. The motion was unanimously endorsed.

E. MDX Procurement/Contract No.: RFP-11-02; Work Program No.: 83629.020; Design

Engineering Services for the SR 836 Interchange Modifications at 87th Avenue.

- Approval of Recommendation from the Technical Evaluation Committee to short list the Top Three (3) Ranked Firms.

Ms. Leslie read the agenda item for the record. Mr. Maloof declared a potential conflict with this item. Ms. Cordero informed Members and noted for the record that the approval to waive minor irregularities from all submitted Statements of Qualifications is also being requested.

She explained on December 17, 2010, MDX received seven Statements of Qualifications from the following firms:

- A & P Consulting Transportation Engineers Corp.
- Beiswenger, Hoch & Associates, Inc. (BHA)
- Corzo Castella Carballo Thompson Salman, P.A. (C3TS)
- MEI Consulting Group, Inc.
- Metric Engineering Inc./Stanley Consultants, Inc.
- Parsons Transportation Group, Inc.
- Post, Buckley, Schuh & Jernigan, Inc. d/b/a PBS&J

The Technical Evaluation Committee met on January 14, 2011 to review and evaluate the proposals and ranked the following top three firms:

1. Beiswenger, Hoch & Associates, Inc. (BHA)
2. MEI Consulting Group, Inc.
3. A & P Consulting Transportation Engineers Corp.

Mr. Rodriguez and Mr. Lurigados entertained questions from Members and informed the Committee that all seven firms are capable of doing the work.

Mr. Holland moved to approve the recommended short list. Mr. Inamdar seconded the motion. Ms. Soler McKinley and Mr. Maloof abstained. The motion was unanimously approved.

F. MDX Procurement/Contract No.: RFP-09-03; Work Program No.: 87409.020 Design Engineering Services Contract with Kimley-Horn and Associates

- Endorsement of Amendment #3

Ms. Leslie read the agenda item for the record. Mr. Lurigados informed Members the contract with Kimley Horn was awarded to provide design services for MDX project 87409 which is SR 874 from Kendall Drive to SR 826. The amendment comes into play because of non-approval by FDOT through District VI of design exceptions. With the unforeseen conditions MDX would direct Kimley Horn and Associates to perform services within the scope of the project, but which are not included in the contract scope of services.

Mr. Lurigados entertained questions from Members.

Mr. Sanabria moved to endorse amendment No. 3. Ms. Soler McKinley seconded the motion. The motion was unanimously endorsed.

G. MDX Procurement/Contract No.: RFP-11-06; Work Program No.: 87409.030; Design/Build Services for SR 874 Mainline Reconstruction ($73,000,000 Estimate)

- Approval to Advertise

Ms. Leslie read the agenda item for the record and explained this is the companion item to the previous item. The Technical Evaluation Committee is composed as follows:

- MDX Board Member - Oversight
- MDX Director of Engineering
- MDX Assistant Director of Engineering
- Two (2) FDOT District 6 Representatives
- Florida Turnpike Representative(Optional)

Ms. Gutierrez appointed Mr. Martinez to serve as the oversight Member.

Ms. Soler McKinley moved to approve the advertisement and TEC composition. Mr. Lasarte seconded the motion. The motion was unanimously approved.

H. MDX Procurement/Contract No.: RFP-11-07; Non-Toll Revenue Strategic Consulting Services

- Approval to Advertise

Ms. Leslie read the agenda item for the record. Ms. Polo informed Members that MDX is seeking the services of a Consultant to assist in the assessment of its assets and to develop and implement a Non-Toll Revenue Strategic Plan to include, but not be limited to, all forms of advertising, naming rights, corporate partnerships and sponsorships, as well as combination packages. Staff is requesting approval to competitively procure for this service through a Request for Proposals. The item was thoroughly discussed. Mr. Holland recommended sharing ideas with other agencies. Mr. Ferre′ made reference to the following three points:

1. John Mica presentation at the TEAMFL Meeting in Orlando
2. Social Network worth - New Technology – Think Innovatively
3. Non-toll revenue opportunities to be discussed at the next Visioning Workshop in February 2011

Mr. Lasarte stated he is in favor of the advertising initiative as long as it does not cost the Authority. Mr. Maloof recommended referring to the contract as the advertising revenue strategic consultant. Mr. Sanabria expressed concern as it relates to giving a company an exclusive for a two year period.

The contract term would be for one (1) year with the option to renew for a single or multiple periods not to exceed two (2) years in the aggregate.

Staff recommends the following TEC composition:

- MDX Board Oversight
- MDX Executive Director
- MDX Chief Financial Officer
- MDX Director of Engineering
- MDX Communications Manager

Ms. Gutierrez recommended substituting two TEC members with corporate sector individuals to be on the TEC and appointed Mr. Maloof as the Oversight Member on the TEC.

Mr. Maloof moved to approve the advertisement. Mr. Martinez seconded the motion. Mr.

Sanabria opposed the motion. The motion was approved.

REAL PROPERTY ACTION ITEMS

A. Approval to renew leases of MDX Parcels 11205-115, 11205-141 & 11205-142 for additional one year periods.

Ms. Leslie read the Real Property Action Item for the record. Mr. Greene summarized the lease renewals.

Ms. Soler McKinley moved to approve the lease renewals. Mr. Martinez seconded the motion. The motion was unanimously approved.

DISCUSSION ITEMS

A) MDX FY 2012-2016 Five Year Work Program

Ms. Gutierrez recommended placing the work program at the top of the next Operations Committee meeting agenda.

B) MDX Safety Campaign - update

The safety campaign will be presented at the next Inter-Governmental & Public Communications Committee meeting of February 8, 2011.

INFORMATIONAL ITEMS

A) MDX Work Program Monthly Status Report –December 2010

B) HNTB SBE/LB Utilization Report – Contract Year 1

C) EAC SBE/LB Utilization Report-Contract Year 1

D) MDX Contingency Release History Report

E) Procurement Report

ANNOUNCEMENTS

- Board Meeting 1/25/11, 4:00 PM, William M. Lehman MDX Building
- MDX Visioning Workshop – Session Two 2/8/11, 2:00 PM, William M. Lehman MDX Building

ADJOURNMENT

The meeting was adjourned by Ms. Gutierrez.

Minutes prepared by Maria Luisa Navia Lobo, Board Secretary.